

# DMU Dept. of Global Health Student Checklist for International Rotations

**Do not purchase your plane ticket until your rotation has been approved through the Dept. of Global Health**

**If you are requesting a rotation from a sponsored site, you are not required to provide information from the site**

- \_\_\_\_\_ Contact Global Health Department about this rotation, (6 months ahead is preferred)
- \_\_\_\_\_ All paperwork, documents, coursework will need to be completed 3 months ahead of the rotation start date (**THIS IS A REQUIREMENT**)
- \_\_\_\_\_ If you are requesting an international rotation during your 3<sup>rd</sup> year as a DO student, please verify with your clinical coordinator that the dates you are requesting will work with your current schedule

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***If you are scheduling an international rotation at a location other than a sponsored site, please provide the following to the Global Health dept. for review and approval before proceeding with other paperwork:***

- \_\_\_\_\_ Demographics from the hospital, practice, or clinic that will serve as the supervising body
  - \_\_\_\_\_ Contact information for the supervising physician (phone number and/or email)
  - \_\_\_\_\_ Curriculum vitae of the supervising physician
  - \_\_\_\_\_ Letter of acceptance from the supervising physician
  - \_\_\_\_\_ Supervising physician agrees to complete a student evaluation using DMU forms
- \*\*\*\*\*
- \_\_\_\_\_ You will be enrolled as a student on the Global Health Angel course. Please complete the pre departure course before the rotation. This will consist of:
    - Reviewing Dr. Shah’s power point
    - Reviewing the global health safety document
    - Watching the CDC podcasts
  - \_\_\_\_\_ Inform the Dept. of Global Health of any chronic medical condition which may affect your health while traveling abroad
  - \_\_\_\_\_ Copy of the picture page of your passport provided to the GH dept. Either send in the mail or scan and email as an attachment. **NO FAXED COPIES WILL BE ACCEPTED.**
  - \_\_\_\_\_ Current immunizations for the region to be visited ([http://www.cdc.gov/travel/study\\_abroad.htm](http://www.cdc.gov/travel/study_abroad.htm))
  - \_\_\_\_\_ To schedule a travel consultation in Student Health, call 271-7883.
  - \_\_\_\_\_ Contact your medical insurance provider to insure that you are covered while overseas (If your medical insurance does not cover you while overseas, please check out this website: <http://www.volunteercard.com/> to purchase a policy that will cover you).
  - \_\_\_\_\_ Provide the GH dept. with the contact information of a family member or close friend
  - \_\_\_\_\_ You are required to register with the State Department. Log on at: <https://travelregistration.state.gov/ibrs/ui/>
  - \_\_\_\_\_ Complete Waiver of Liability form (use the “sponsored” waiver form for sites that have a partnership contract with DMU, use the “non-sponsored” waiver form for sites that do not).
  - \_\_\_\_\_ Read and sign the “Requirements for International Rotations” form
  - \_\_\_\_\_ Student understands that each day on their rotation, they will need to record patients and procedures performed on their PDA as per the Office of Clinical Affairs’ guidelines. Please see page 2 for more information
  - \_\_\_\_\_ Please provide the Global Health Dept. with your mailing address and phone number.
- After Dr. Shah’s review and acceptance:**
- Clinical Coordinator is contacted and rotation is put on schedule
  - Proceed with travel arrangements/purchase airline tickets, etc.
  - Send flight itinerary to global health dept. for their records

\_\_\_\_\_ If required, you will need to apply and get a visa for this rotation. Sponsored sites that **do not** need a visa are: St. Lucia, Limpopo, South Africa; and Mexico. If you are unsure whether a visa is needed, please refer to this website: <http://projectvisa.com/>

**Please refer to the last page of this document for further information about Visas.**

**AFTER COMPLETION OF ROTATION:**

- \_\_\_\_\_ Student Preceptor evaluations are provided to Clinical Affairs and the Global Health dept.  
\_\_\_\_\_ Complete the three essay questions on the Global Health Angel post departure course due ***no later than three weeks after you return from your international rotation.***  
\_\_\_\_\_ Finalize logs on student's PDA will be sent to the Office of Clinical Affairs

***Please keep in mind:***

- ❖ ***If you are unable to reach your scheduled rotation on time, it is requested that you contact the DMU Global Health Dept. at (515)-271-1425 and let them know***
- ❖ ***Any rotation with partial or complete language courses will not be approved.***

**PDA Information for International Rotations**

All rotations outside of the United States will be scheduled as International Rotations and show up on the student transcript as International Rotations. In other words, no family medicine, rural medicine, community medicine, etc. The only exception to this statement is if you are a 4<sup>th</sup> year student, you can count it as either an elective rotation, or as part of your 4<sup>th</sup> year 8 week "family medicine" requirement.

All students scheduled for an International Rotation will have International Health show up on their PDA for this rotation. The student may enter specific patient encounters, just like with any other rotation, OR if you are working in a remote area, or a clinic where patient data is not available or unreliable, please keep a paper log of your daily activities and enter one general entry in the PDA for each day of the rotation. If your international experience is in a hospital or traditional medical clinic, please enter each patient in the PDA.

You can choose to:

- Sync your PDA via your laptop if you decide to take it with you
- If you have wireless internet access, you can directly sync your PDA to the DMU server (using the M Business capability of the PDA)
- Enter the patient encounter directly to the DMU server via a computer connected to the Internet (but cannot sync your PDA).

Any International Rotation should use the "Other (Non-Standard) Evaluation.

**VISA REQUIREMENTS FOR SELECTED COUNTRIES**

| COUNTRY  | TYPE OF VISA  | SITE  | FEES   | TIME REQUIRE D | COMMENTS   |
|--|---|---|--|----------------|--|
| <b>India - The Amrita Institute of Medical Sciences (AIMS)</b> | Student Visa  | <a href="https://indiavisa.travis outsourcing.com/sect-application">https://indiavisa.travis outsourcing.com/sect-application</a>   | \$50   | 4-6 months     | Visas can be obtained from <a href="http://www.visahq.com/visas.php">http://www.visahq.com/visas.php</a> at significant service fees |
| <b>India - Calcutta Mercy Hospital</b>                         | Visitor visa - even though you are going for clinical rotation, please apply for visitor visa as you are not getting credit from Indian University for your rotation (DMU gives you credit) | <a href="https://indiavisa.travis outsourcing.com/sect-application">https://indiavisa.travis outsourcing.com/sect-application</a>   | \$50   | 2 - 3 months   |  |
| <b>Mexico</b>  | Visitor visa  | At the airport - However, student visas are not necessary. Please inform immigration that you would like "90 days permission" to stay in Merida because you are coming in a studies program. If you are traveling with other students, plan to stay together as you pass through immigration. |  | N/A            |  |
| <b>Mali</b>  | Visitor visa  | <a href="http://www.maliemassy.us/new_site/default.htm">http://www.maliemassy.us/new_site/default.htm</a>   | \$130  | 2-3 weeks      |  |
| <b>South Africa</b>  | No Visa required  |   |  |                |  |
| <b>St. Lucia</b>   | NO Visa required  |   |  |                |  |
| <b>Tanzania</b>  | Visitors visa at the airport  | You will need a residence permit to study at KCMC but this can only be obtained for you by KCMC once you have arrived in Tanzania. You will need to bring six passport photos, a copy of your passport details, your CV and a copy of your KCMC letter of acceptance.                         | \$50 visitor's visa to enter TZ; \$100 TZ temporary residence permit and \$150 KCMC registration fee |                |  |
| <b>Uganda</b>  | Student Visa<br>Single entry  | <a href="http://www.ugandaembassy.com/visa.html">http://www.ugandaembassy.com/visa.html</a><br><a href="http://uganda.visahq.com">http://uganda.visahq.com</a>  | \$50   | 3-4 months     | Or purchased at the airport upon arrival   |