DMU: Class Scheduling & Payment
Create an Account

1. Fill in the information and click “Sign Up”

2. You will need to check your email to activate your account.
1. Fill in your information.
1. Sign the Terms and Conditions (you may need to do this with your finger if on your phone)
2. Agree to use electronic signatures.
3. Click “Create My Account”
Register for Classes

1. Confirm you are on the “Book Now” page

2. Confirm the dates you want to see. If you need to change the week, use the back or forward arrows.

3. Find the class you want to join and click “Book Now”
Confirm this is the class you want to book.

- If you come on Tuesdays and Thursdays, this is the class you need to book.
- If you come only on Tuesday, the class title should say “Tuesday Only.”
- If you come only on Thursday, the class title should say “Thursday Only.”

If you want to book every week, make sure this is switched to “On”.

If you come on Tuesdays & Thursdays every week, you will need to make sure both “Tue” and “Thu” are blue. If one of them is gray like in this picture, click it to turn it blue.

Click “Next”
Click on the purchase option so that it turns blue with a check mark.

NOTE: this says 2 Classes Per Week because I chose the Tues & Thurs class. If you only go on Tues or Thurs, it will show you the day you chose.

Click “Next”
Register Your Classes

1. Your payment will automatically renew every month.

2. If you have a Discount Code, type it into this box and click “Apply.”
   After you click “Apply” the new price will show.

3. Click “Next”
Register for Classes

1. Enter your payment details.

Click “Complete”

Congratulations! You are now registered. You should receive an email confirmation.